



CONSULTANCY SERVICES (HANDBOOK)





WELCOME TO MONTESSORI TUBE ACADEMY

My name is Dina, I am the founder of Montessori Tube Academy. I am a mother of a 3 years old son and Montessori is a way of life in our home. I am a MACTE certified Montessori educator and currently pursuing a Masters degree in Montessori Education Leadership at Sarasota university.

I take keen interest in guiding parents, teachers, and school leaders on how to setup their Montessori school/homeschool. Making Montessori accessible to everyone and personalized for each child is our main goal.

In this handbook, we explain the online services we offer through our online (offsite) consultancy package.

You can reach me anytime through email:

info@montessoritubeacademy.com

www.MontessoriTubeAcademy.com

Yours in education,
Dina Ahmed





ONLINE CONSULTANCY PACKAGE

Zoom sessions with parents/children

- Sessions are based on an hourly rate of USD 100–150/hour. Due to COVI-19 we are having a discounted rate of \$79/hour. **Note:** if you join us at this rate, you will be locked at this rate even if the rates increase in the future.
- Sessions can be held with parents or children at the same rate.
- You will have full access to our MTA inclusive club that includes access to all our courses, curriculum, weekly lesson plans, and printables. **Note:** The membership access is offered only for consultancy with at least 1 hour per week. Montessori Tube Academy reserves the right to cancel the access if the consultancy sessions are cancelled during the month. You may enroll in the membership separately to have access beyond this agreement.
- Personalized videos will be offered to the child/parent if there's a need to support the child's learning. The consultant will decide if there's a need for extra videos or not.



ONLINE CONSULTANCY PACKAGE

- Personalized written bi-weekly lesson plans will be offered depending on the needs of each child. **Note:** This is in addition to the weekly lesson plans included in the MTA club.
- For parents, a digital copy of the certificate of completion for each course will be issued upon completion of all course requirements. We are also happy to offer stamped hard copies. **Note:** Shipping costs are paid by the parent, they are not included in the consultancy package.
- A progress report is issued for the child at the end of each month.
- The fee for each session is transferred via PayPal 48 hours in advance. **Note:** Please let us know if you prefer to pay by credit card, we will send you the payment link.
- All fees are non-refundable after the session. In case of cancelled sessions the full amount will be refunded.
- The service can be cancelled anytime at no extra cost. Please notify us via email, if you wish to discontinue the sessions. **Note:** New rates will apply in case of re-enrollment.



ONLINE CONSULTANCY SERVICES FORM

PARENT NAME:

CHILD NAME:

E-MAIL:

START DATE:

Please enter the desired start date, exact dates can be arranged later with the consultant for specific dates and timings.

CLIENT'S AGREEMENT

I, _____ (Your Name), have read and understood the terms and conditions of the online consultancy service offered by Montessori Tube Academy. Please sign your name below and on page 2 and 3.

Managing Director:

Parent's Signature:



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